



# SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)

(Established under Section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A++' Grade | Awarded Category – I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M.Sc., Ph.D. (Awarded Padma Bhushan and Padma Shri by President of India)

Ref: /SIU/EXAM/605/0206/3563

Date: 26/08/2024

## Circular No. SIU/EXAM/605/ 72 of 2024

### FACULTY OF MANAGEMENT

#### Symbiosis Centre for Management Studies, Pune (SCMS, Pune)

It is hereby notified for the information of all concerned that the schedule for accepting the Examination forms from the students appearing for **Semester End** Examinations to be held during the exam season, **ODD 2024** as given below:

Programme Batch Semester	Last date for accepting the Examination forms			Schedule of Tentative examination		Probable date of declaration of results
	Without late fees	With late fees	Super late fees	Backlog	Fresh	
<b>BBA</b> 2020-23 I to VI	05-09-2024	10-09-2024	15-09-2024	24-09-2024 To 19-11-2024	NA	11-12-2024
2021-24 I to VI				24-09-2024 To 19-11-2024	NA	
2022-25 I to V				24-09-2024 To 25-10-2024	14-10-2024 To 19-11-2024	
<b>BBA- Honours/ Honours with Research</b> 2023-27 I to II						24-09-2024 To 23-10-2024
2024-28 I	03-11-2024	11-11-2024	16-11-2024	NA	25-11-2024 To 28-11-2024	11-12-2024

**Details of Fees:- (As applicable)**

<b>Particulars</b>	<b>Fees</b>
Backlog fees	Rs.700/- per course
Late fees	Rs.1000/- per semester
Super late fees	Rs.500/- per day
Processing Fees	Rs 700/- per semester

**Note:-**

- Payment of the above fees to be made online using the payment gateway available during the registration process.
- Students who were awarded TNG, CNG and were not eligible as per the ATKT rule in the previous exam season will be charged backlog fees.
- Examination forms will not be released for:-
  1. Students photographs not been uploaded / uploaded but not as per the specifications provided by the University.
  2. Students who have not paid tuition fees
  3. Students who are falling under ATKT
  4. Students whose eligibility is pending.

- **ABC ID:-**

**Examination form will not be released for Indian students who have not created their ABC ID. You are requested to guide these students to create ABC ID and update the same in the finance portal. The students failing to register within the dates given in the above table will be liable to pay late fees, super late fees as applicable.**

**ABC ID will not be applicable to international students.**

- The Director of the concerned institute to sensitise the students to fill the examination forms within the stipulated deadline.
  1. Tuition fees paid request received prior to 12 Noon will be considered without late fees.
  2. Requests received on last date without late fees after 12 Noon will be processed on the subsequent day with late fees.
  3. Requests received on last date with late fees after 12 Noon will be processed on the subsequent day with super late fees.
- **Exam forms for BBA- Honours/ Honours with Research programme, Batch 2024-28 will be activated from 20/10/2024.**



**Controller of Examinations**

**Copy for information and necessary action to:**

1. The Director, SCMS-Pune
2. The Finance Officer, SIU